



January 16, 2026

The President / CEO
Attention: **Managing Heads of PCOs**

Subject: **Accredited Eight (8) Hour Orientation Training (on Environmental Regulations) for Managing Heads in Compliance to the Requirements of DENR DAO 2014-02**

Dear Sir/Madam,

Pollution Control Association of the Philippines, Inc. (PCAPI) Region IV-A, a duly accredited training provider by DENR-EMB will be conducting an **“Accredited Eight (8) Hour Orientation Training (on Environmental Regulations) For Managing Heads of PCOs”** on **March 31, 2026**, at **Okada Manila, New Seaside Drive, Entertainment City, Parañaque, 1701 Metro Manila**.

This training aims to impart to participating managing heads to:

- Comply with the training requirement of DENR-DAO 2014-02 for Managing Heads of PCOs
- Understand the highlights and salient points of relevant environmental regulations
- Delineate the role of a company’s Managing Head in their compliance to various environmental regulations
- Develop full understanding on the joint responsibilities of the Managing Heads and the Pollution Control Officer

In this regard, we would like to invite the Managing Heads of your Companies to attend to this In-person Training. Attendance to this training will form part of your PCOs’ accreditation with the DENR-EMB.

Training fees (**VAT-INCLUSIVE**) are listed below and shall be inclusive of meals (lunch, morning and afternoon snacks), training materials, and training certificate.

Php 7,125.00/pax PCAPI 4A MEMBER
Php 7,500.00/pax PCAPI 4A NON-MEMBER

SLOTS ARE LIMITED, and REGISTRATION IS ON A FIRST-COME, FIRST-SERVED BASIS AFTER PAYMENT & CONFIRMATION.

For pre-registration and payment details, visit the ONLINE REGISTRATION thru this link:

CLICK HERE TO REGISTER (or visit our website: <https://www.pcapi-r4.org.ph/training/8-hr-orientation-training-for-managing-heads/>)

For additional queries, kindly contact: PCAPI Region IV-A Secretariat Office (0917-814-4751 / 0998-534-7850)

E-mail Address: pcapi4a.register@gmail.com. Thank you very much and we look forward to see you at the Training!

Very truly yours,



Engr. Lowell D. Lee

President, PCAPI Region IV-A Chapter

TRAINING OBJECTIVES & PROGRAM

- Comply with the training requirement of DENR-DAO 2014-02 for Managing Heads
- Understand the highlights and salient points of relevant environmental regulations
- Delineate the role of a company's Managing Head in their compliance to various environmental regulations
- Develop full understanding on the joint responsibilities of the Managing Heads and the Pollution Control Officer

SCHEDULE	ACTIVITY
7:30 am	Registration
8:00 am- 8:30 am	OPENING PROGRAM Prayer and National Anthem WELCOME REMARKS Introduction of Participants Overview of the Training
8:30 am- 9:15 am	Module 1: CONTEMPORARY ISSUES IN ENVIRONMENT & DEVELOPMENT
9:15 am- 10:30 am	Module 2: PD 1586: PHILIPPINE ENVIRONMENTAL IMPACT STATEMENT SYSTEM
10:30 am- 11:15 am	Module 3: RA9003: ECOLOGICAL SOLID WASTE MANAGEMENT
11:15 am- 12:00 nn	Module 4: RA6969: TOXIC SUBSTANCES AND HAZARDOUS WASTES MANAGEMENT
12:00 nn- 1:00 pm	LUNCH
1:00 pm- 1:45 pm	Module 5: RA8749: PHILIPPINE CLEAN AIR ACT
1:45 pm- 2:30 pm	Module 6: RA9275: PHILIPPINE CLEAN WATER ACT
2:30 pm- 3:30 pm	Module 7: DAO 2014-02: DESIGNATION of PCO
3:30 pm- 4:30 pm	Q & A for MODULES 1 to 7
4:30 pm- 5:00 pm	SYNTHESIS and CLOSING

CRITERIA FOR CATEGORIZATION OF ESTABLISHMENTS

CRITERIA	CATEGORY A	CATEGORY B
Chemical Usage, Storage, and/or Handling	Using, storing, and/or handling chemicals which are not listed in Annex 1 of this Order	Using, storing, and/or handling chemicals which are listed in Annex 1 of this Order regardless of quantity
Hazardous Waste Generated	Small quantity generators as defined in Annex 2 of this Order	<ul style="list-style-type: none"> Large quantity generators as defined in Annex 2 of this Order Accredited Transporter; or Accredited Treatment, Storage, and Disposal (TSD) Facility
Air Emissions	<ul style="list-style-type: none"> Boilers <50 HP Diesel generators < 300 kW APSE <10 tons/yr of an air pollutant regulated under RA 8749, or establishments not required to undergo stack sampling 	<ul style="list-style-type: none"> Small, medium, large-sized, or environmentally significant existing source as defined in EMB MC 2007-003; or Establishments required to undergo stack sampling
Solid Waste Generated	Generates more than 30 kg/day of aggregate solid waste	<ul style="list-style-type: none"> Centralized MRF; or Solid waste treatment or processing facilities; or Sanitary Landfill or with sanitary landfill
Water Discharge	< 30 m ³ /day and with effluent quality parameters not listed in Annex 3 if this quarter	<ul style="list-style-type: none"> > 30m³/day; or With effluent quality parameters listed in Annex 3 of this Order; or Classified as Strong Wastewater (with influent BOD ≥ 3,000mg/L); or Transporter or treater of wastewater, sewage and/or seepage
Sludge Generated	n/a	Transporter or treater of sludge

QUALIFICATION REQUIREMENTS FOR PCOs

CRITERIA	CATEGORY A	CATEGORY B
BASIC QUALIFICATIONS	<ul style="list-style-type: none"> Filipino citizen, of legal age, with good moral character, and mentally and physically healthy Full time employee of the establishment where he/she is being appointed/designated as PCO Has completed the basic PCO training course by an EMB-recognized training organization/ institution within the last three (3) years 	<ul style="list-style-type: none"> Filipino citizen, of legal age, with good moral character, and mentally and physically healthy Full time employee of the establishment where he/she is being appointed/designated as PCO Has completed the basic PCO training course by an EMB-recognized training organization/ institution within the last three (3) years
MINIMUM COMPETENCY REQUIREMENTS (Any of the following)	<ul style="list-style-type: none"> Graduate of any related technical course Had reached third year in tertiary level education Had been with the establishment for at least three (3) years in a supervisory position or in a responsible position or equivalent experience A <u>store manager, retail station manager, or building administrator</u> of, but not limited to, fast-food stores, gasoline stations, and condominiums may be designated as PCO provided he/she possesses the minimum competency requirements <u>Owner/manager</u> REGARDLESS of professional qualification may be designated as PCO for Category A establishments provided he/she possesses the Basic Requirements 	<ul style="list-style-type: none"> Licensed engineers/chemists with at least two (2) years relevant experience in environmental management Professionals in the field of engineering or physical and natural sciences with at least three (3) years relevant experience in environmental management Other professionals of appropriate discipline with at least five (5) years relevant experience in environmental management

WHO CAN BE THE MANAGING HEAD (MH) OF THE ESTABLISHMENT?

Maybe any of the following:

- CEO / President / GM
- Highest Filipino ranking officer
- Internally determined by the Management
- Ideally has supervisory functions over the work of the PCO



NOT ALL TRAININGS ARE CREATED EQUAL

WHY TRAIN WITH PCAPI 4A?

“The Gold Standard in PCO Training”

- ✓ Accredited Training Institution by EMB since 2014.
- ✓ Recipient, Outstanding Training Institution (EMB 4A)
- ✓ Hall of Fame Awardee, Best PCAPI Chapter by PCAPI National Chapter
- ✓ Organizational Member of International Society of Sustainability Professionals, 2019
- ✓ Most trusted training provider by domestic and multinational companies in the Philippines
- ✓ Membership-based NGO. We exist to serve our co-PCOs and create a community of PCOs driven with excellence and integrity.



POWERFUL. COMPLETE. EFFECTIVE.

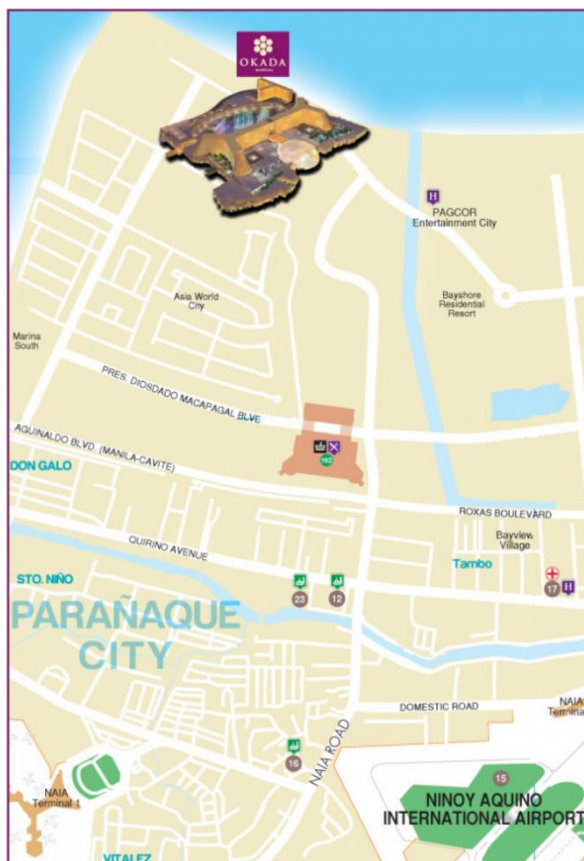
“Effective and informative modules. All in all, a worth it experience and learnings. Facilitators and staffs are approachable.”

“Speakers and facilitators are approachable, really helping PCOs with concerns and issues. As new PCO, I’m inspired to participate in any environmental activities at any levels.”

“The seminar/ training is not boring. The training is both intellectually and morally/ spiritually enriching.”

“The training has a balance between the technical know-how and work-virtue.”

VENUE MAP



ATTENTION TO ALL PARTICIPANTS!

ONLY PARTICIPANTS WITH FULL PAYMENT WILL BE ALLOWED TO ATTEND THE TRAINING COURSE.

**TO RECEIVE A CONFIRMATION OF YOUR REGISTRATION SLOT,
PLEASE EMAIL DEPOSIT SLIP OR PROOF OF PAYMENT ON OR BEFORE **MARCH 24, 2026****

MODE OF PAYMENT

Deposit through Bank:

Account Name	:	PCAPI - REGION 4A CHAPTER, INC.
Account No	:	0911-0147-42
Name of Bank	:	Bank of the Philippine Islands (BPI)
Branch	:	Los Baños Highway, Laguna
VAT TIN NO.	:	008-4429-752-000

TO RECEIVE A CONFIRMATION OF YOUR REGISTRATION FEE, PLEASE EMAIL DEPOSIT SLIP TO
[*pcapi4a.register@gmail.com*](mailto:pcapi4a.register@gmail.com)

CONTACT INFORMATION



Marion Landig
Dave Dela Cruz



0998-5347850
0917-8144751



[**pcapi4a.register@gmail.com**](mailto:pcapi4a.register@gmail.com)



WE PLANT. WE NURTURE. TOGETHER.

PCAPI-R4A is proud to collaborate with trailblazing and reputable partners for our reforestation efforts towards more sustainable success for forests and communities in selected areas in CALABARZON.

Starting in 2021, we supported the planting and growth of 2,323 indigenous trees in Real, Quezon and Antipolo, Rizal by adopting more than 1 hectare of forest through our partners Haribon Foundation and Fostering People's Education, Empowerment and Enterprise (FPE3).

Choose PCAPI-R4A. Together we can do more!



PAWIKAN PROJECT

In partnership with Brgy Labac & NAIC, CAVITE MENRO

Annual Support for NAIC Menro / Brgy Labac and other coastal brgy to help conserve the Nesting area and Hatching Project for Pawikans

50,000 Php / year worth of supplies (net, flashlights, tent, etc.) needed for Pawikan Patrol Group and for Conservation Initiatives in the area to be given every August for the next 10 years with Annual Review of the board considering organization's financial status.

